



Tokologo Local Municipality subscribes to the principles of employment equity. Applications are hereby invited from suitably qualified and competent applicants for appointment to the following vacant positions:

**INTERNAL/EXTERNAL ADVERTISEMENT: RISK MANAGEMENT OFFICER**

**Salary: R341 621 64 - R443 445.18 (Task grade - T12) - Notch 01**

**Requirements:** National Diploma: Accounting/Risk Management/Auditing or equivalent qualification. Three (3) years experience of which two (2) years must be in risk management/Internal Audit Unit. Valid Code B drivers license. Computer literate MS Word/Excel and PowerPoint. Good interpersonal relations, strong public administration, communication, facilitation, presentation and report writing skills.

**Key Performance Areas:** Coordinate risk analysis, policies. Strategy and framework. Facilitate the implementation of risk management plans in accordance with established practices and standards. Provide support in coordination of the risk management committee meetings and forums. provide administrative support of the security risk assessment reports including development of risk tolerance levels as alerts to management.

**PLEASE NOTE:** Application forms are available at all Tokologo Local Municipality Offices. No faxed or emailed applications will be accepted. Certified copies of academic qualifications and a copy of your curriculum vitae (CV) must accompany all application forms. Short listed candidates will be required to produce original copies of academic qualifications on the day of the interview.

Correspondence will only be entered into with short listed candidates. If you do not receive notification regarding your application within one month of the closing date. Kindly assume that your application was not successful.

Please forward all applications to: Acting Municipal Manager - Mr LC Tlhokwe, Tokologo Local Municipality. Private Bag x 46, Boshof, 8340.

**Closing date: 11 April 2023 at 16:00.**

A handwritten signature in black ink, appearing to be "Tlhokwe", written over a horizontal line.

**MR LC TLHOKWE  
ACTING MUNICIPAL MANAGER**

