



***Tokologo Local Municipality is an employee who subscribes to and promotes the principles of employment equity and affirmative action. The municipality seeks a suitably qualified person to fill the under-mentioned position.***

***Department: Office of the Municipal Manager***

**POSITION: DIRECTOR: TECHNICAL SERVICES**

<b>JOB ADVERTISEMENT</b>	
<b>JOB TITLE</b>	<b>DIRECTOR: TECHNICAL SERVICES</b>
<b>REPORTING TO</b>	<b>THE MUNICIPAL MANAGER</b>
<b>PLACE OF WORK</b>	<b>BOSHOF</b>
<b>REMUNERATION</b>	<b>R913 969 (Minimum), R1 026 932 (Midpoint), R1 123 501 (Maximum)</b> <b>As determined by notice No. 50737 of 30 May 2024</b> on upper limits for senior managers for a category 2 Municipality on upper limits for senior managers for a category 2 municipality. The pay scale will be determined by competence.
<b>NO OF INCUMBENTS</b>	1
<b>DURATION</b>	<b>Permanent</b>
<b>MINIMUM REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>• Bachelor of Science Degree in Engineering / B Tech: Engineering, or equivalent /relevant qualification registered in the National Qualification Framework at NQF Level 7 • A minimum of five (5) years' work related experience at middle management level, or as a programme/project manager, and 3-4 years must be at professional /management level, engineering management experience • Computer literacy • Valid driver's licence.</li> </ul>
<b>OTHER REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>• The appointed candidate must be in possession of a valid driver's license and a suitable vehicle for proper performance of his/her functions; Willingness to work irregular hours with extensive travelling; Compliance with limitation of political rights as contained in Municipal Systems Amendment Act, No 7 of 2011.</li> </ul>
<b>ADDED ADVANTAGE</b>	<ul style="list-style-type: none"> <li>• Certificate in Municipal Financial Management Programme (MFMP or CPMD) as prescribed by National Treasury, Government Gazette No 29967 dated 15 June 2007 as well as a Certificate of Competency as required in terms of the General Machinery Regulations, 1988 •</li> </ul>

	<ul style="list-style-type: none"> <li>Any additional relevant qualifications • Electricity General Certificate of Competency • Registration as a Professional with a recognised professional body preferably in engineering sphere</li> </ul>
<b>MINIMUM EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Minimum of 5 Years relevant experience at middle management level in the Local Government sector;</li> <li>Must meet competency levels for Senior Managers as published in the Government Gazette No 37245 dated 17 January 2014.</li> <li>Have proven successful institutional transformation within public or private sector.</li> </ul>
<b>JOB RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>Technical Management responsibilities in areas ranging from water demand and conservation, public works management, waste water management and electricity management • Monitor Provincial Infrastructure Grant Projects • Road Construction and Rehabilitation Projects • Monitor Operation and Maintenance Projects • Technical support and evaluation of proposed projects in alignment with the respective Municipal IDP and the regional and provincial growth and development plans • Appraisal of civil engineering proposals, design reports and tender reports • Civil engineering design, estimation and tendering • Annual budgeting and cash flow management • Manage cash flows and committed project expenditure • Manage capacity building in the Technical Service section • Conduct site visits / meetings to ensure compliance to business plan conditions • Verify payment certificates and preparation of monthly payment schedule documentation • Maintain project performance data according to business plan • monitors service delivery and budget implementation plans (SDBIP) • Ensures proper risk management in the department.</li> </ul>
<b>KNOWLEDGE &amp; COMPETENCIES</b>	<ul style="list-style-type: none"> <li>Good knowledge and understanding of relevant policies and legislation • Good knowledge and understanding of institutional governance systems and performance management • Must have extensive knowledge of the public office environment • Must be able to formulate engineering master planning, project management and implementation • Have a working knowledge and understanding of Water Services Act and DORA • Have strategic leadership and management skills.</li> </ul>

<p><b>SUBMISSION OF APPLICATIONS</b></p>	<ul style="list-style-type: none"> <li>✚ Only SA citizens or permanent residents are eligible to apply.</li> <li>✚ Applicants must use Annexure C [Application form] of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers available at the municipal offices or on the municipal website: <a href="http://www.tokologo.gov.za">www.tokologo.gov.za</a></li> <li>✚ All applications must be on the prescribed application form and must include a comprehensive Curriculum Vitae with at least three contactable references (telephonically and e-mail), originally certified copies (not older than six months) of Qualifications, ID and driver's license.</li> <li>✚ It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) and to attach the proof thereof.</li> <li>✚ The applicant gives consent that their personal information may be accessed for verification purposes in adherence to the POPI Act (include signed consent letter).</li> <li>✚ On appointment the appointee should not be holding any political office in a political party whether in a permanent, temporary or acting capacity.</li> <li>✚ Applications for this vacancy must be addressed to: <b>The Municipal Manager, Tokologo Local Municipality, Private Bag X46, Boshof, 8340.</b></li> <li>✚ In anticipation of a large number of applications, correspondence will be limited to the short listed candidates only.</li> <li>✚ Recommended candidate(s) will be subjected to a competency based assessment for two days prior appointment.</li> <li>✚ Successful candidates will be required to sign employment contract before assumption of duty, a performance agreement and disclosure of financial interest form within 60 days of appointment and annually thereafter within 30 days of the beginning of a financial year.</li> <li>✚ Council reserves the right to place and move the candidate anywhere within the municipal jurisdiction</li> <li>✚ You are further advised that the Council has the right not to appoint any candidate if in its view no suitable candidate could be found.</li> <li>✚ Canvassing for appointment is highly discouraged.</li> <li>✚ No faxed or emailed applications will be accepted. If you have not received any response within 60 days after the closing date, consider your application unsuccessful.</li> </ul>
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	<ul style="list-style-type: none"> <li>✚ The appointment will be made in compliance with the provisions of the relevant sections of the Local Government Municipal Systems Act and relevant Regulations.</li> <li>✚ Candidates who previously applied are encouraged to re-apply</li> <li>✚ Enquiries regarding the position may be directed to the Human Resources Manager: Mrs T.F Morena-Saul at the following telephone number: 053 541 0014 during office hours</li> </ul>
<b>CLOSING DATE OF APPLICATIONS</b>	<b>02 July 2025 at 16h00</b>
<b>MUNICIPAL MANAGER</b>	<b>Mr A.M SEHLOHO</b>