



DEPARTMENT: FINANCIAL SERVICES: INTERNAL / EXTERNAL ADVERTS

- Position : **MANAGER: INFORMATION TECHNOLOGY**
- Salary : R659 503.68 per annum. Task Grade 16
- Minimum requirements & Experience : National Diploma or Degree in Information Technology (NQF Level 6/ 7). 5 years relevant experience. Code EB Drivers License. Computer Literate – Office Applications.
- Key Competencies **Understanding of IT Infrastructure:** Knowledge of hardware, software, networking, and cloud computing is crucial. **Network Design and Administration:** Ability to design, implement, and maintain a robust network infrastructure. **Data Processing and Information Management:** Understanding of data storage, retrieval, and processing systems. **Knowledge of ICT Systems:** Familiarity with various ICT systems and their applications within the municipality. **Information Security:** Understanding of cybersecurity threats, vulnerabilities, and best practices for data protection.
- Key performance Areas : **Information Technology – Service Delivery:** Manages and controls the professional, technical and operational outcomes related to the provision of support and quality service delivery. **Personnel And Performance Management:** Controls the Key Performance Indicator's and outcomes of personnel within the Section. **Planning & Implementation:** Identifies and defines the immediate, short and long-term objectives/ plans associated with the provision and maintenance of the Information Technology Architecture and operating platform. **Procedures, Systems And Controls:** Manages the applications and sequences associated with procedural guidelines to control the municipality's system support activities. **Financial Control:** Prepares capital and operating estimates and controls expenditure against the approved budget allocations. **Contract Management:** Manages the formulation of specific contracts and tender documents and controls contractual obligations. **Relationship Management And Communication:** Disseminates functional and operational information on the immediate, short and long-term objectives and current developments, problems and constraints

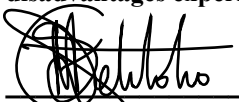
Applicants are advised that applications are subject to vetting. Application forms are available on: <https://www.tokologo.gov.za/index.php/notices/vacancies>
Applications should be forwarded to the Human Resources Department, Tokologo Local Municipality, Private Bag X 46, Boshof, 8340 or hand delivered at the Offices of Tokologo Local Municipality, cnr. Voortrekker Market Street, Boshof. Faxed or e-mailed applications will not be accepted.

Closing date for applications: **03 July 2025 at 16:00** Applicants are advised that if they have not heard from us within 60 days from the closing date, they should consider their applications as unsuccessful.

NB: in submitting any information or documentation requested pursuant to this advertisement, you are consenting to the processing by Tokologo Local Municipality of your personal information contained therein, as contemplated in the Protection of Personal Information Act, No.4 of 2013 (POPI Act) and its regulations. The Municipality also commits to handle all the submitted personal information in compliance with the POPI Act and in line with its POPIA Compliance Policy.

Tokologo Local Municipality reserves its right to appoint or not appoint in this position.

(Tokologo Local Municipality aims to promote equity in the workplace by ensuring equal opportunity and fair treatment in employment, and by addressing the disadvantages experienced by certain group; Women, White People and People living with Disabilities)


MR A.M SENLOHO
MUNICIPAL MANAGER