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### REQUEST FOR FORMAL WRITTEN PRICE QUOTATION

RQ NUMBER	DESCRIPTION	PREQUALIFICATION CRITERIA	LOCAL CONTENT REQUIREMENT	EVALUATION CRITERIA	ENQUIRIES	CLOSING DATE
RFPQ-03/23-24	Supply and Installation of Office Furniture	None	Not Applicable	80/20 80-Price 20-B-BBEE	Omphile 053- 5410014 <a href="mailto:procurement@tokologo.gov.za">procurement@tokologo.gov.za</a>	Date:21 Nov 2023 Time: 16:00

**The following terms and conditions shall apply:**

- Quotations must be in the letterhead of the Prospective Service Provider.
- The prospective service provider must be registered on the Central Supplier Database.
- No quote will be accepted **without** Valid Tax Clearance Certificate, MBD4 and B-BBEE Certificate
- Prices on quotation must be valid for 30 (thirty) days from quotation date.
- Delivery must be done to Boshof Offices.
- Prospective Service Provider must indicate delivery dates from receiving the official order from the Municipality (Delivery be done within 15 workings days after receiving official signed order form from the Municipality).
- No payment will be made (in full partially) prior to delivery of all the required goods.

**Additional Notes/Specifications if Any:**

Quantity	Detailed Description/Specification
2	Judges high back chair
14	Tripoli Chair
1	Supply and Installation of Overhead Projector and Pull down Wall Screen (1830mmx1830mm)
15	Desk Microphones (Personal/Individual)
1	Supply and Installation of Mounted Sound System

Not Applicable

**Please Note:**

Non-adherence to any of the above conditions may lead to your quotation not to be considered.

Council reserves the right to not make an appointment on an advertised request for quotation.

Bidders are required to, together with their quotations submit a copy of a valid B-BBEE certificate to substantiate their B-BBEE rating claims. Exempted Micro Enterprise must submit a certificate issued by registered accounting officers with a practice number or a sword Affidavit.